**JOB VACANCY – CAPEL CURIG CENTRE MANAGER – FULL TIME**

**Salary: £27,985.10**

**Closing Date: 2359 hrs Sunday 03 August 2025**

**About This Job**

This is an exciting opportunity to join the Cadet Centre for Adventurous Training (CCAT). We are looking for a self-motivated enthusiastic and experience person to manage our Adventurous Training Centre at Capel Curig Training Camp, Betws-y-Coed.

This is a key role and working with our partners you will facilitate the day to day running of this busy residential Adventurous Training (AT) centre. You will manage a small team of instructors and volunteers to deliver an annual programme of AT courses and expeditions to Army Cadets aged 15 plus and their Cadet Force Adult Volunteers. CCAT delivers National Governing Body (NGB) accredited pathways in all aspects of Hill walking and Mountaineering, Paddlesport, Caving, Mountain Biking and Snowsports.

You may also be required on occasion to support AT concentrations delivered from our partner sites throughout the UK and assist with the delivery of a programme of national overseas expeditions.

This is a rewarding and flexible role. The position is a permanent full-time post (40 hours per week). The successful applicant will be required to work some evening and weekends, and travel occasionally. The starting annual salary for this post is £27,985.10

**Essential Skills**

* Experience of working with young people and adults in a residential setting.
* Qualified and experienced in the delivery of outdoor activities to young people.
* Demonstrable success in establishing effective working relationships across a range of organisations
* Excellent written and verbal communication skills, effective interpersonal skills, and emotional intelligence.
* Excellent organisational, management and administration skills, self-motivated and have the ability to work independently and as part of a team.

Please refer to the attached Job Description for further information.

**What we can offer you**

In addition to your salary, we offer all staff:

* Flexible working arrangements (you agree a working pattern with your line manager).
* The ability to work both from home and from our Halton office.
* Personal Accident Insurance, including loss of earnings cover and death benefit.
* 15 days of sick pay in any 12-month period (after 12 months employment - pro-rata for part time staff).
* A contributory pension scheme (you contribute at least 5% and we will contribute 10%).
* Good leave allowances (which are offered pro-rata for part time staff):
  + 20 days annual leave plus Bank Holidays.
  + Additional privilege leave, on set days each year, such as between Christmas and New Year.
  + An additional five days of volunteering leave.
* Support for qualifications and personal development.
* Employee Assistance Programme.
* Season ticket loan.
* Railcard (if you are eligible)
* A caring and supportive team environment.

**How to apply**

Please send a covering letter that details how you meet the requirements of the job description along with a CV to recruitment@acctuk.org by 2359hrs Sunday 03 August 2025.

Interviews will be held in person at Halton Training Camp, Lancaster, LA2 6LW the week commencing Mon 18 August 2025.

Please note that as a charity dedicated to improving the lives of young people, we require staff to make a declaration about any relevant convictions, undergo both a Disclosure and Barring Service check and a Baseline Personnel Security Standard (BPSS) check (one of the requirements being that applicants must have been resident in the UK for 3 years). In addition, we will follow up on references.